



To: Interested Parties

From: Beth Callaway, Natural Resources Policy Advisor to Governor Mark Gordon

Date: July 15, 2019

Re: Information to Apply for Wyoming State Engineer and Wyoming Water Development Office Director Positions

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Governor Gordon has announced a formal request to receive candidate applications for two gubernatorial-appointed positions with the State of Wyoming: 1) Wyoming State Engineer and 2) Wyoming Water Development Office Director. These positions must be senate-confirmed and have statutory requirements for qualifications. Position descriptions are detailed in the two attachments to this memo.

Please feel free to circulate the position descriptions to your respective networks. Applications should include a cover letter, resume and three references via e-mail to the address below. These positions are open until filled; applications will be accepted on an ongoing basis. Interview dates have been tentatively scheduled for the first full week of August in Cheyenne, Wyoming but may be adjusted if needed.

Should you need clarification on any matter, please don't hesitate to contact me at: [beth.callaway@wyo.gov](mailto:beth.callaway@wyo.gov) and 307-777-8204.

### **Attachment 1: State Engineer – Wyoming Statutes 9-1-901**

The Wyoming State Engineer is a position created by the Wyoming constitution. The position has a term of 6 years.

#### *Qualifications:*

As outlined by Wyoming Statutes 9-1-901:

*The state engineer shall have theoretical knowledge and practical and managerial skill and experience which fits him [or her] for the position and shall have at least two (2) years of engineering practice and experience in the state and shall be a registered [licensed] professional engineer.*

#### *Duties:*

Wyoming Statute 9-1-902 enumerates the duties and powers of the State Engineer. They include:

- Serving as agency director as well as President of the Board of Control (a quasi-judicial board also created by the Wyoming Constitution)
- Serving on the Wyoming Board of Professional Engineers and Professional Land Surveyors
- Managing agency personnel and budget
- Issuing permits for the beneficial use of water
- Approving State Engineer petitions involving unadjudicated permits
- Representing Wyoming pertaining to various interstate water issues

**Candidates who are licensed professional engineers in states other than Wyoming are eligible. Please contact the Wyoming Board of Professional Engineers and Professional Land Surveyors if you have any questions regarding the licensing requirements for the position: 307-777-6155.**

**Attachment 2: WWDO Director – Wyoming Statutes 9-2-2014**

The Wyoming Water Development Office director appointment is outlined in Wyoming Statutes 9-2-2014:

*(b) The administrative head of the office shall be a director appointed by the governor with the advice and consent of the senate. The director shall serve at the pleasure of the governor and may be removed by the governor as provided in W.S. 9-1-202. The director's term of appointment shall expire at the end of the term of office of the governor during which he was appointed, unless sooner removed.*

*Duties:*

The Director serves at the pleasure of the governor, is the chief executive officer to the Water Development Commission, administers the organization and operation of Water Development Office staff, and carries out the program of the Commission in its policies and at its meetings.

**Further details are outlined in the Wyoming Water Development Commission Rules and Regulations here: [http://wwdc.state.wy.us/agency\\_info/Rules-Regs.html](http://wwdc.state.wy.us/agency_info/Rules-Regs.html)**