

APPLICATION FOR EMERGENCY WATER PROJECTS

WYOMING WATER DEVELOPMENT COMMISSION
6920 Yellowtail Road
Cheyenne, Wyoming 82002
Telephone: (307) 777-7626

Funding for emergency water projects (EWP) is based on WWDC (Commission) review and recommendation, and State Loan and Investment Board approval. Unless otherwise authorized by the Commission, EWP account funds shall not be released until the EWP Sponsor has executed a project agreement (and when applicable, a promissory note and a security agreement) with the Commission. Construction of the project and construction administration/inspection shall commence upon the Office’s issuance of a notice to proceed.

In order to receive consideration for EWP funding, the applicant must be a political subdivision that owns or has the legal responsibility to operate or maintain the affected irrigation infrastructure. Private corporations and individuals are not eligible for assistance.

APPLICATION REQUIREMENTS

- **The person signing the application must have authority to commit the entity to a binding contract.**
- **An approved resolution or other documentation establishing that the applicant has legally authorized the submission of the application and supports the emergency water project shall be included with the application or sent as soon as possible following the application.**

APPLICANT INFORMATION

(Type of Entity –Irrigation District, Conservancy District, etc) (Year of formation)

(Applicant – Name of Entity) (P.O. Box or Street Address)

(City) (County) (State) (Zip Code) (Phone)

(Authorized Official - Type or Print Name) (Signature of Authorized Official) (Date)

(Contact Person – Type or Print Name) (Phone Number*)

*The best time to reach the contact person is from _____ to _____ o'clock on _____ days of the week.

(Email for Contact Person)

If the application was prepared by someone other than the contact person, please provide:

(Name) (Phone Number) (Email)

PERTINENT INFORMATION

The purpose of this application is to gather information necessary for determining if the affected irrigation infrastructure meets the emergency water projects (EWP) eligibility requirements under Wyoming Statute § 41-2-124(g)-(k) and Chapter 9 Emergency Water Projects Rules and Regulations of the Wyoming Water Development Commission. Answer all questions as completely and accurately as possible. Application information may be based on applicant’s knowledge or belief at the time of the application. If you need help, please call the Water Development Office at 307-777-7626.

A. AFFECTED IRRIGATION INFRASTRUCTURE

Provide the following specifics regarding the emergency water project for which the applicant is seeking funding.

1. Provide a description of the affected irrigation infrastructure at issue in the project (Attach additional information and maps as needed):

2. Information establishing that the affected irrigation infrastructure has been rendered permanently inoperable, or is likely to be rendered permanently inoperable, due to an act of God including fire, earthquake, hurricane, storm or other similar natural disaster or phenomena or an unforeseen or impending natural or man-made event that requires immediate action to prevent a threat to or loss of life or property:

a. The present condition of the affected irrigation infrastructure and the water system it serves:

b. The known or anticipated threat to, or effect on, public safety, property, or the applicant’s system or services:

c. When the applicant learned the irrigation infrastructure was rendered inoperable or likely to be rendered inoperable:

d. The cause which rendered the affected irrigation infrastructure permanently inoperable or is likely to render the affected irrigation infrastructure permanently inoperable:

e. Any repairs or maintenance planned for the irrigation infrastructure prior to the applicant learning that infrastructure was inoperable or likely to be rendered inoperable:

B. POLITICAL SUBDIVISION INFORMATION

1. Provide Information establishing that the applicant is a political subdivision that owns or has the legal responsibility to operate or maintain the affected irrigation infrastructure, and therefore could meet the definition of an EWP Sponsor (Attach additional information as needed):

C. SUPPLEMENTAL INFORMATION

Though not required as part of the initial application, the applicant shall supplement their application with new or more accurate information as it becomes available to them, or in response to the Commission's or the Office's requests for additional information. If additional information is currently available, and can be provided in the initial application, it may aid in the Office's understanding and ability to respond. The supplemental information shall include, but is not limited to:

1. A more thorough description of the emergency water project and the affected irrigation infrastructure. This description shall include, but is not limited to:
 - a. The applicant's services or water supply systems affected by the current or anticipated inoperability of the irrigation infrastructure;
 - b. The threat to or effect on public safety or property;
 - c. The amount of acreage, water, and users affected by the current or anticipated inoperability of the affected irrigation infrastructure as well as the overall percentage of land effected;
 - d. Any repairs, replacement, or maintenance that are currently known, or anticipated to be required to make the affected irrigation infrastructure operable or to restore the applicant's affected services or water supply systems;
 - e. Any investigations known or anticipated to be required for the emergency water project;
 - f. Estimated costs for the emergency water project and the EWP Sponsor's proposed method of payment and requested financing;
 - g. Maintenance and/or repairs conducted on the affected irrigation infrastructure in the past;
2. A list of the applicant's past projects funded by the Commission, including date of completion;
3. Financial capabilities of the applicant, including the annual budget for operation, maintenance, and replacement of applicant's water supply system; the existing balance in any emergency funds and sinking funds for applicant's water supply system; water rates, and other revenue sources; and the amount of funding obtained from other revenues for operation, maintenance, and replacement of the applicant's water supply system;
4. Applicant's personnel, equipment, or other available resources to perform repairs or maintenance on its own;
5. A listing of all funding sources anticipated to be used by the applicant for the project; all funding the applicant has already applied for or anticipates applying for; and an estimated schedule when those sources of funding may be available;
6. A list of the persons, including contact information, who assisted in preparing the application or collecting and providing the information relied on in the application;
7. A list of engineers or other professionals the applicant has engaged to work on the emergency water project, and their qualifications;
8. A certified original of a resolution in support of the application passed by the governing body of the applicant, or other evidence of support for the application from the applicant's governing body or its constituents; and
9. Any other information requested by the Office.