Wyoming Water Development Commission
Cheyenne, Wyoming
March 6, 2015

1. Chairwoman Jeanette Sekan called the meeting to order at 8:30 a.m.

2. Secretary Sheridan Little called the roll of commissioners:

   Commission Attendance:
   Jeanette Sekan, Chairwoman
   Floyd Canfield, Vice-Chair
   Sheridan Little, Secretary
   Nick Bettas
   Karen Budd-Falen
   Travis Brockie
   Rodney Wagner
   Bill Resor
   Todd Werbelow
   David Evans

   Advisors in Attendance:
   Greg Kerr, University of Wyoming
   Abigail Boudewyns, Attorney General's Office

3. **Audience Introductions**

4. **Election of Officers**
   A motion was made by Bill Resor to nominate Floyd Canfield for Chairman, Sheridan Little for Vice-Chairman and Nick Bettas for Secretary; seconded by Rod Wagner. The motion carried unanimously.

5. **Approval of Minutes**
   Bill Resor made a motion to approve the December 11, 2014 minutes; seconded by Todd Werbelow. The motion carried unanimously.

   Rod Wagner made a motion to approve the January 8, 2015 WWDC Special meeting minutes, seconded by Jeanette Sekan. The motion carried unanimously.

6. **Planning Amendments**
   - *Belle Fourche River Watershed Study, Level I, Final Amendment*
     A final amendment to the engineering contract with RESPEC Consulting & Services, was presented. The amendment serves to document WWDC's

acceptance of the final report, to document the actual cost of each task, and document the final contract amount of $339,000.

- *Big Sandy Reservoir Enlargement Study, Level II, Amendment No. 4*
  An interim amendment to the engineering contract with Wenck Associates, Inc. was presented. The amendment serves to add a survey task as provided, and increase the total Contract amount by $30,000, from $297,557.50 to $327,557.50 and to extend the Contract expiration date to March 31, 2017.

- *Big Sandy U.S. Bureau of Reclamation Technical Service Agreement*
  A technical service agreement between the WWDC and the Bureau of Reclamation was presented. The agreement serves to layout the general scope of services and compensation procedures for the work to be performed on the Big Sandy Enlargement project by the Bureau of Reclamation. This work is funded with the 2015 appropriation in the amount of $2,000,000.

- *Blacks Fork River Watershed Study, Final Amendment*
  A final amendment to the engineering contract with Anderson Consulting Engineers, Inc. was presented. The amendment serves to document WWDC's acceptance of the final report, to document the actual cost of each task, and to document the final contract amount of $301,513.03, a reduction of $26,986.97

- *Clear Creek Storage Study, Level II, Amendment No. 3*
  An interim amendment to the engineering contract with Wenck Associates Inc., was presented. The amendment serves to supplement existing tasks and add additional Phase II tasks, increasing the total Contract amount by $546,700.00, and to amend Exhibit B Hourly Rate and Reimbursable Expenses Price Schedule, and to extend the Contract expiration date to March 31, 2017. Discussion followed.

- *Guernsey Ground Water Exploration Grant, Amendment No. 1*
  An interim amendment to the contract with the Town of Guernsey was presented. The amendment serves to extend the contract expiration date to December 31, 2015 in order to accommodate the completion of the production-size well and completion of the contract with the drilling contractor.

- *Hanna Water System, Level II Study, Final Amendment*
  A final amendment to the engineering contract with PMPC was presented. The amendment serves to document WWDC's acceptance of the final report, to document the actual cost of each task, and to document the final contract amount of $94,386.68, a reduction of $1,613.32.

- *Indian Paintbrush Water Supply, Level II, Final Amendment*
  A final amendment to the engineering contract with Nelson Engineering was presented. The amendment serves to document WWDC's acceptance of the final report, to document the actual cost of each task, and to document the final Contract amount of $474,826.27, a reduction of $93,296.73.

- *Lusk Master Plan, Level I Study, Final Amendment*
  A final amendment to the engineering contract with AVI Professional Corporation was presented. The amendment serves to document WWDC's acceptance of the final report, to document the actual cost of each task, and to document the final contract amount of $190,933.81, a reduction of $1,826.19.

- *Muddy Creek Basin, Instream Flow Study, Final Amendment*
  A final amendment to the engineering contract with Biota Research and Consulting was presented. The amendment serves to document WWDC's acceptance of the final report, to document the actual cost of each task, and to document the final contract amount of $49,880.00.

- *Nowood River Storage Study, Level II, Amendment No. 4*
  An interim amendment to the engineering contract with Trihydro Corporation Inc., was presented. The amendment serves to amend existing Phase II tasks to perform work on a potential Meadowlark Lake enlargement and to add Phase III tasks for permitting assistance on Alkali Creek Reservoir as provided and increase the total Contract amount by $551,500.00, to amend Exhibit B Hourly Rate and Reimbursable Expenses Price Schedule and to extend the Contract expiration date to March 31, 2019.

- *Shell Valley Storage, Level II, Phase II Study – Amendment No. 4*
  An interim amendment to the engineering contract with Wenck Associates Inc., was presented. The amendment serves to add Phase III tasks for permitting assistance on Levitt Reservoir, increase the total Contract amount by $232,150.00, to amend Exhibit B Hourly Rate and Reimbursable Expenses Price Schedule and to extend Contract expiration date to March 31, 2019.

- *Squaw Creek Water Supply Study, Level II*
  A final amendment to the engineering contract with AVI, P.C., was presented. The amendment serves to document WWDC's acceptance of the final report, to document the actual cost of each task, and to document the final contract amount of $446,163.14, a reduction of $74,836.86.

- *Upper Green Watershed Study, Level I, Final Amendment*
  A final amendment to the engineering contract with Sunrise Engineering, Inc. was presented. The amendment serves to document WWDC's acceptance of the final report, to document the actual cost of each task, and to document the final contract amount of $283,055.00, a reduction of $10,405.00. The Commission requested notification when this is available online.

- *UW Department of Atmospheric Science MOU, Amendment No. 2*
  A final amendment to the engineering contract with Sunrise Engineering, Inc. was presented. The amendment serves to add additional tasks, increase the total MOU amount by $19,242 and to extend the MOU expiration date to September 30, 2015.

- *Weather Modification Pilot Program (Evaluation), Level II, Amendment No. 4*
  An interim amendment to the engineering contract with UCAR was presented. The amendment serves to accommodate an external peer review of the final report; amend the budgets for Tasks 1-14; increase the total Contract amount by $20,000 and extend the contract expiration date to September 30, 2015.

- *Weather Modification Pilot Program (Operations), Level II, Amendment No. 7*
  An interim amendment to the engineering contract with Weather Modification, Inc. was presented. The amendment serves to extend the Contract expiration date to December 31, 2015, to accommodate an external peer review of the final report and to perform any necessary reclamation efforts associates with closing out the USFS Medicine Bow-Routt National Forest Special Use Permits.

A motion to approve all non-dam related project amendments as presented was made by Bill Resor, seconded by Karen Budd-Falen. The motion carried unanimously.

A motion to approve all dam related amendments as presented was made by Bill Resor, seconded by Nick Bettas. Discussion followed regarding fee schedule changes and a suggestion to further discuss the issue at the June 2015 workshop was made. The motion carried unanimously.

7. **Small Water Program Projects**
   Jodie Pavlica presented the totals for Small Water Program Applications.
   Account I
   - Campbell County Conservation District: 1 project – total: $35,000
   - Converse County Conservation District: 4 projects – total: $75,040
   - Lincoln County Conservation District: 9 projects – total: $170,710
   - Little Snake River Conservation District: 13 projects – total: $394,250

- Natrona County Conservation District: 2 projects – total: $62,665
- Uinta County Conservation District: 3 projects – total: $54,700

A motion to approve the director's recommendation for all eligible Account I projects was made by Todd Werbelow; seconded by Bill Resor. The motion carried unanimously.

Account II

- Converse County Conservation District: 2 projects – total: $13,970
- Cottonwood Grass Creek Watershed Improvement District: 1 project – total: $6,875
- Lincoln County Conservation District: 1 project – total: $10,265
- Little Snake River Conservation District: 6 projects – total: $135,670
- Uinta County Conservation District: 4 projects – total: $90,550

A motion to approve the director's recommendation for all eligible Account II projects was made by Nick Bettas; seconded by Jeanette Sekan. The motion carried unanimously.

8. **UW Water Research Program**

Rod Wagner made a motion to approve the UW Water Research Program MOU which provides $397,338 to fund the two selected research projects, seconded by Bill Resor. The motion carried unanimously.

Discussion followed regarding the topics for the 2016 RFP that will be presented to the Commission and SWC in June.

9. **Operating Criteria**

Director LaBonde outlined the proposed changes to the WWDP Operating Criteria. The changes will go out for comment. It is not mandatory, but good practice to avail the proposed changes to the public for a period of 45 days. The comments will be provided in June.

Bill Resor made a motion to go forward with the advertisement and notice of proposed changes. Todd Werbelow seconded the motion, it carried unanimously.

10. **Discussion**

Discussion of S438, A Bill to Provide for the Repair, Replacement, and Maintenance of Certain Indian Irrigation Projects

Jeanette Sekan inquired about the budget process and deadlines and indicated she would like more information on the Buffalo Bill and Fontenelle accounts.

Bill Resor thought it would be worthwhile to do a customer survey of sorts. Discussion followed, the office will prepare/draft a questionnaire.

11. 2015 Consultant Selection Schedule

A tentative schedule for the consultant interviews was presented, letting the commissioners know when and where they would be participating in the interviews.

12. Future Meeting Schedule

Location for the August meeting and tour was discussed. It was decided the Worland area would be the location for the August 19-21, 2015 meeting/tour.

13. Adjourn

There being no further business, a motion was made by Jeanette Sekan to adjourn the meeting at 12:19 p.m., seconded by Karen Budd-Falen. The motion carried unanimously.

Respectfully submitted,

Nick Bettas
Secretary