
Wyoming Water Development Commission
Special Meeting
Cheyenne, Wyoming
March 22, 2016

1. Chairman Sheridan Little called the meeting to order at 9:05 a.m.

Secretary Todd Werbelow called the roll of commissioners:

Commission Attendance:

Sheridan Little, Chairman – via phone
Nick Bettas, Vice-Chair – via phone
Todd Werbelow, Secretary – via phone
Jeanette Sekan – via phone
Karen Budd-Falen – in office
Rod Wagner – via phone
Bill Resor – via phone
David Evans – in office

Absent: Floyd Canfield
Travis Brockie

Advisors in Attendance:

Abigail Boudewyns, Attorney General's Office

2. **Recognition of members present to establish quorum**

Quorum Present

3. **Approval of Agenda**

Jeanette Sekan made a motion to approve the agenda, Nick Bettas seconded the motion, motion carried unanimously.

David Evans discussed the desired outcome of the meeting was to provide general direction to the staff regarding development of rules. Nick Bettas discussed making sure the criteria moving forward was consistent with the statutes.

Director LaBonde reviewed his memo to the Commission

Possible Rules:

- Define eligible sponsors
- Define eligible projects
- Set application fees
- Outline project priorities

Director LaBonde cited the history of the Commission regarding rules and operating criteria. At one time much of the Operating Criteria existed as rules and there was a move to make them Operating Criteria.

He indicated the rule making process could take as long as 6 months to complete.

Bill Resor suggested it was important to have a balance between rules and operating criteria, believing the balance is good at this point.

Abigail Boudewyns indicated the need to address priorities in rules, but also that the WWDC doesn't have authority to make rules for anything after 41-2-118a.

Discussion followed.

4. Discussion of LSO Recommendation 4.1

- Rules v. Operating Criteria

The Commission discussed the benefit to outlining project categories and priorities in Operating Criteria v Rules. Bill Resor suggested developing rules, following the public notice/hearing procedures. Abigail Boudewyns and Director LaBonde will draft rules based on the suggestions of the Commission. The Commission and Staff will review and continue to develop the documents.

5. Discussion of LSO Recommendation 3.1

- Project Prioritization

Karen Budd-Falen prepared a memo outlining project prioritization to be included in the operating criteria. The Commission discussed options and opinions regarding the development of project priorities in rules and/or operating criteria. Karen Budd-Falen expressed the need for the Operating Criteria and Rules to be similar and reflective of the statutes. Director LaBonde asked if it would be beneficial to create priorities in Rules for each of the accounts to serve as a reference at the November funding meeting or to have them as comprehensive priorities while realizing some of the priorities would not apply to all applications/projects. Sheridan Little believes it would be helpful to have separate priorities for each account. David Evans suggested waiting for feedback and comments from the staff during the May meeting.

Karen Budd-Falen encouraged discussion on the conflict of interest issue raised in the LSO evaluation and whether there was a need to make formal guidelines/procedures for sponsors/consultants/commissioners? It was noted that it is important to have all the information up front regarding conflict and while not necessary to be put in rules, perhaps in the Operating Criteria so there is some guidance.

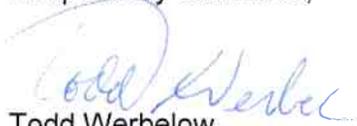
Director LaBonde indicated the process to develop and draft the requested information will be time consuming and most likely will not be available for presentation in May, but perhaps at the August 2016 meeting.

Karen Budd-Falen directed the question regarding a deadline for completion of LSO recommendation implementation to Marla Smith from the LSO in attendance. Marla indicated there was no set deadline associated with completion. They are primarily looking for a follow up in early fall.

6. Adjourn

At 10:46 am Jeanette Sekan made a motion to adjourn, seconded by Rod Wagner.

Respectfully submitted,



Todd Werbelow
Secretary