
Wyoming Water Development Commission Meeting
Water Development Office, 6920 Yellowtail Rd.
Cheyenne, Wyoming
May 5, 2017

1. Chairman Sheridan Little called the meeting to order at 8:34am.

2. Roll Call

Commission attendance:
Sheridan Little, Chairman
Nick Bettas, Vice-Chairman
Rodney Wagner
Karen Budd-Falen
Larry Suchor
Clinton Glick
Gerald Geis
Kellen Lancaster
Jeanette Sekan
David Evans – absent

Advisors in Attendance:
Daniel Solish, Attorney General's Office

3. **Approval of Agenda**

Director LaBonde requested including discussion on equitable distribution between items #7 and #8. Jeanette Sekan made a motion to amend the agenda, Larry Suchor seconded the motion; the motion carried unanimously.

4. **Approval of Minutes**

Rod Wagner made a motion to approve the minutes of the March 2-3, 2017 workshop and meeting. Gerry Geis seconded the motion; the motion carried unanimously.

5. **Audience Introductions**

6. **Closeout Memos**

- Broken Wheel Ranch Master Plan, Level I Study
Keith Clarey, Project Manager, provided a brief summary of the project findings. The closeout memo recommends acceptance of the Broken Wheel Ranch Master Plan, Level I Study project report as being complete and further, makes the following findings relative to this project:

That the Commission recommends proceeding to the next Level of project development upon the submittal of an appropriate funding application by the sponsor.

Based on the findings in the final report, the project is determined to be in the public interest.

The project functions and services cannot realistically be provided by any person, association or corporation engaged in private enterprise.

Gerry Geis made a motion to accept the closeout memo, Kellen Lancaster seconded the motion; the motion carried unanimously.

- *Cottonwood Grass Creek Storage LII Phil*
Jason Mead, Project Manager, provided a brief summary of the project findings. The closeout memo recommends acceptance of the Cottonwood/Grass Creek Storage project as complete and further, makes the following findings relative to this project:

That the Commission recommend terminating further consideration of the Cottonwood/Grass Creek Storage project.

Gerry Geis made a motion to accept the closeout memo, Rod Wagner seconded the motion; the motion carried unanimously.

- *GR-RS-SC-JPWB Pipeline Feasibility Study*
Keith Clarey, Project Manager, provided a brief summary of the project findings. The closeout memo recommends acceptance of the Green River – Rock Springs – Sweetwater County – Joint Powers Water Board Pipeline Feasibility Study, Level II project report as being complete and further, makes the following findings relative to this project:

That the Commission recommends proceeding to Level III of project development for the remaining eligible proposed construction projects upon the submittal of an appropriate funding application by the sponsor.

Based on the findings in the final report, the project is determined to be in the public interest.

The project functions and services cannot realistically be provided by any person, association or corporation engaged in private enterprise.

Gerry Geis made a motion to accept the closeout memo, Larry Suchor seconded the motion; the motion carried unanimously.

- Viva Naughton Enlargement Study

Jason Mead, Project Manager, provided a brief summary of the project findings. The closeout memo recommends acceptance of the Viva Naughton Enlargement Study as complete and further, makes the following findings relative to this project:

That the Commission recommend terminating further consideration of the Viva Naughton Enlargement project.

Rod Wagner made a motion to accept the closeout memo, Kellen Lancaster seconded the motion; the motion carried unanimously.

7. Planning Amendments

- Buckskin Extension Master Plan/Gillette Regional, Level II Study, Amendment No. 1

An interim amendment to the engineering contract with Woodard & Curran, Inc., formerly TREC, Inc., was presented. The amendment serves to acknowledge the acquisition of TREC, Inc., by Woodard & Curran, Inc. The Contract amount and expiration date are not changed by this Amendment.

- Grace Lane Extension Master Plan/Gillette Regional, Level II Study, Amendment No. 1

An interim amendment to the engineering contract with Woodard & Curran, Inc., formerly TREC, Inc., was presented. The amendment serves to acknowledge the acquisition of TREC, Inc., by Woodard & Curran, Inc. The Contract amount and expiration date are not changed by this Amendment.

- Manderson Water Master Plan, Level I Study, Amendment No. 1

An interim amendment to the engineering contract with Woodard & Curran, Inc., formerly TREC, Inc., was presented. The amendment serves to acknowledge the acquisition of TREC, Inc., by Woodard & Curran, Inc. The Contract amount and expiration date are not changed by this Amendment.

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- Bureau of Reclamation Technical Service Agreement, Amendment No. 1
The purpose of Amendment No. 1 to the Agreement is to add the Lyman Project (Meeks Cabin and Stateline Reservoirs) and Seedskaadee Project (Fontenelle Reservoir) into the original Agreement language which previously only included the Eden Project (Big Sandy and Eden Reservoirs). This aligns with the WWDC's study of each of the above mentioned reservoirs and anticipated involvement of Reclamation in further analysis. Amending the original Agreement between Reclamation and the WWDC is a result of Reclamation's efforts to reduce paperwork and the need for separate contracts for each Reclamation project in Wyoming. This Technical Service Agreement has no scope of work or dollar amount associated with it. It is purely a framework upon which future Reclamation Task Orders can be executed which would define a specific project, scope of work, and budgets. Similar Task Orders have been executed between Reclamation and WWDC for the enlargement of Big Sandy Reservoir.
 - High Savery Mitigation Monitoring, Amendment No. 7
An interim amendment to the engineering contract with Western EcoSystems Technology, Inc., was presented. The amendment serves to a) increase the total Contract dollar amount by two thousand, seven hundred dollars (\$2,700.00) to ninety-four thousand, eight hundred forty dollars (\$94,840.00) to complete one more year of wetland monitoring; and b) extend the term of the Contract through October 31, 2018.

Gerry Geis made a motion to approve the above presented planning amendments. Nick Bettas seconded the motion; the motion carried unanimously.

8. Equitable Distribution Memo

Director LaBonde prepared a memo reviewing W.S. 9-2-1031(a), "equitable distribution of contracts among qualified firms". Director LaBonde presented the selection results in terms of numbers of projects per firm. Eight firms were selected for one project only. Three firms were selected for two (2) projects and one firm was selected for three (3) projects.

Discussion followed.

9. Approval of Consultant Selection

- Beaver Creek Watershed Study, Level I Project
Karen Budd-Falen made a motion that the Director be instructed to begin negotiations for consulting services on the Beaver Creek Watershed Study, Level I Project in accordance with the following ranking of the firms interviewed.

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1. Olsson Associates
 2. RESPEC
 3. Norwest Corporation

Further, the Selection Committee offers the following suggestions to the Director during the negotiations: *Inquire as to whether Olsson can meet the lower bid price initially proposed by Respec, including "orphan piece in the Cheyenne River Watershed", if not proceed with contract.*
(*Due to equitable distribution discussion, Olsson became the #1 choice and Respec, the #2 as they were initially awarded 3 projects**)

The motion was seconded by Nick Bettas. The motion carried unanimously.

- Big Horn Regional Southern Water Supply, Level II Project

Nick Bettas made a motion that the Director be instructed to begin negotiations for consulting services on the Big Horn Regional Southern Water Supply, Level II Project in accordance with the following ranking of the firms interviewed:

1. DOWL
2. Morrison-Maierle
3. James Gores & Associates

Further, Nick Bettas proposed a scope alternate: *Review the feasibility and update the cost estimates for Alternatives #3 and #4 in the Big Horn Basin/Big Horn Regional Ground Water Level II Study Volume II – 2011 Report.*

The motion was seconded by Gerry Geis. The motion carried unanimously.

- Big Wind River Storage, Level II, Phase II Project

Clinton Glick made a motion that the Director be instructed to begin negotiations for consulting services on the Big Wind River Storage, Level II, Phase II Project in accordance with the following ranking of the firms interviewed:

1. HDR
2. AECOM
3. WWC Engineering

Further, the Selection Committee offers the following suggestions to the Director during the negotiations: *Accept the scope alteration for cost savings associated with the successful execution of a contract for services to complete the Little Wind River Storage, Level II, Phase II Project. Further, that the cost savings from each task budget be re-distributed to the discretionary task budget.*

Larry Suchor seconded the motion. The motion carried unanimously.

- Bitter Creek/East Flaming Gorge Watershed Study, Level I Project
Rodney Wagner made a motion that the Director be instructed to begin negotiations for consulting services on the Bitter Creek/Flaming Gorge Watershed Study, Level I Project in accordance with the following ranking of the firms interviewed:
 1. Anderson Consulting Engineers
 2. Sunrise Engineering
 3. Forsgren Associates

Kellen Lancaster seconded the motion; the motion carried unanimously.

- Buffalo Groundwater Supply, Level II Project
Larry Suchor made a motion that the Director be instructed to begin negotiations for consulting services on the Buffalo Groundwater Supply, Level II Project in accordance with the following ranking of the firms interviewed:
 1. Wyoming Groundwater
 2. RESPEC
 3. Wester-Wetstein

Further, the Selection Committee offers the following suggestions to the Director during the negotiations: *Decline proposed scope alteration.*

Gerry Geis seconded the motion; the motion carried unanimously.

- Cody Canal Laterals, Level II Project
Clinton Glick made a motion that the Director be instructed to begin negotiations for consulting services on the Cody Canal Laterals, Level II Project in accordance with the following ranking of the firms interviewed:
 1. Sage Civil Engineering
 2. Engineering Associates
 3. Morrison-Maierle

Kellen Lancaster seconded the motion; the motion carried unanimously.

- Douglas Test Well, Level II Project
Rodney Wagner made a motion that the Director be instructed to begin negotiations for consulting services on the Douglas Test Well, Level II Project in accordance with the following ranking of the firms interviewed:
 1. Weston Engineering
 2. Wester-Wetstein

3. Woodard-Curran

Kellen Lancaster seconded the motion; the motion carried unanimously.

- Greybull River Watershed Study

Jeanette Sekan made a motion that the Director be instructed to begin negotiations for consulting services on the Greybull River Watershed Study Project in accordance with the following ranking of the firms interviewed:

1. Woodard & Curran
2. Confluence
3. Lowham Walsh

Further, the Selection Committee offers the following suggestions to the Director during the negotiations: *1. Clarify language in the Contract Scope that the Consultant deliver a user-friendly product or mechanism that summarizes and facilitates individual project applications to the WWDC Small Water Project Program and/or any other relevant funding agencies. 2. Specify in the Contract Scope that the Consultant focus and emphasize efforts in Task 5, Management and Rehabilitation Plan, particularly with respect to development of the Plan and a clear identification of projects for the WWDC Small Water Project Program and other external funding options.*

Kellen Lancaster seconded the motion; the motion carried unanimously.

- Green River/Rock Springs/Sweetwater County Joint Powers Water Board Wind River Zone, Level II Project

Kellen Lancaster made a motion that the Director be instructed to begin negotiations for consulting serviced on the Green River/Rock Springs/Sweetwater County Joint Powers Water Board Wind River Zone, Level II Project in accordance with the following rankings of the firms interviewed:

1. Sunrise Engineering
2. Nelson Engineering
3. Forsgren Associates

Nick Bettas seconded the motion; the motion carried unanimously.

- Hog Island Water Master Plan, Level I Project

Kellen Lancaster made a motion that the Director be instructed to begin negotiations for consulting services on the Hog Island Water Master Plan, Level I Project in accordance with the following ranking of the firms interviewed:

1. Y2 Consultants
2. Jorgensen

3. Nelson Engineering

Further, the Selection Committee offers the following suggestions to the Director during the negotiations: *1. The WWDO shall negotiate based on the base price proposal only of \$99,550.00 with no well drilling alternative.*

Rodney Wagner seconded the motion; the motion carried unanimously.

- *Kirby Ditch Rehabilitation, Level II Project*

Jeanette Sekan made a motion that the Director be instructed to begin negotiations for consulting services on the Kirby Ditch Rehabilitation, Level II Project in accordance with the following ranking of the firms interviewed:

1. Sage Civil Engineering
2. James Gores Associates
3. JUB

Kellen Lancaster seconded the motion; the motion carried unanimously.

- *LaPrele Irrigation District Master Plan, Level I Project*

Karen Budd-Falen made a motion that the Director be instructed to begin negotiations for consulting services on the LaPrele Irrigation District Master Plan, Level I Project in accordance with the following ranking of the firms interviewed:

1. RESPEC
2. Western Heritage
3. 609 Consulting

Further, the Selection Committee offers the following suggestions to the Director during the negotiations: *1. The corrected total contract cost is \$181,700.00.*

Rodney Wagner seconded the motion; the motion carried unanimously.

- *Little Wind River Storage, Level II, Phase II Project*

Clinton Glick made a motion that the Director be instructed to begin negotiations for consulting services on the Little Wind River Storage, Level II, Phase II Project in accordance with the following ranking of the firms interviewed:

1. HDR
2. AECOM
3. WWC Engineering

Further, the Selection Committee offers the following suggestions to the Director during the negotiations: *1. Accept the scope alteration for cost saving s*

associated with the successful execution of a contract for services to complete the Big Wind River Storage, Level II, Phase II Project. 2. Further, that the cost savings from each task budget be re-distributed to the discretionary task budget.

Kellen Lancaster seconded the motion; the motion carried unanimously.

- Niobrara/Lower North Platte Rivers Watershed Study, Level I

Nick Bettas made a motion that the Director be instructed to begin negotiations for consulting services on the Niobrara/Lower North Platte Rivers Watershed Study, Level I Project in accordance with the following ranking of the firms interviewed:

1. RESPEC
2. Olsson Associates
3. Woodard & Curran

Rodney Wagner seconded the motion; the motion carried unanimously.

- Rolling Hills Groundwater Supply, Level II Study Project

Nick Bettas made a motion that the Director be instructed to begin negotiations for consulting services on the Rolling Hills Groundwater Supply, Level II Study Project in accordance with the following ranking of the firms interviewed:

1. Weston Engineering, Inc

Gerry Geis seconded the motion; the motion carried unanimously.

- Sunlight Basin Instream Flow Study

Karen Budd-Falen made a motion that the Director be instructed to begin negotiations for consulting services on the Sunlight Basin Instream Flow Study Project in accordance with the following ranking of the firms interviewed:

1. Biota Research
2. Western Engineers & Geologists
3. Lowham Walsh

Kellen Lancaster seconded the motion; the motion carried unanimously.

- Wheatland Irrigation District Tunnel Dam Rehabilitation Level II Project

Kellen Lancaster made a motion that the Director be instructed to begin negotiations for consulting services on the Wheatland Irrigation District Tunnel Dam Rehabilitation Level II Project in accordance with the following ranking of the firms interviewed:

1. Wenck Associates

2. HDR

3. Western Heritage

Rodney Wagner seconded the motion; the motion carried unanimously.

10. Construction Project Progress Report

Bryan Clerkin gave an update on the Jeffrey City Water System Improvements. This was for the Commission's information only.

11. Discussion

Small Water Project Program – The Commission discussed review, works session, sub-committee for the SWPP Operating Criteria.

Karen Budd-Falen made a motion that upon closure of the comment period for the Rules and Operating Criteria, the Commission open a public comment period for the SWPP Operating Criteria to be open for 45 days. Jeanette Sekan seconded the motion; the motion carried unanimously.

Karen Budd-Falen expressed her appreciation to the Office staff for their work on the revisions to the Watershed Study scope and specifically mentioned Dave Myer, Peter Gill, Jeni Cederle, Jodie Pavlica, Andrew Linch and Tony Rutherford.

Director LaBonde recommended Jodee Pring's efforts on the Watershed Study scope also be acknowledged.

Director LaBonde presented information regarding the past 10 years of projects and sponsors.

Director LaBonde informed the Commission of the upcoming Gillette Celebration of Partnerships on May 31, 2017 and invited them to participate if they so choose.

Director LaBonde briefed them on the proposed Platte River Recovery & Implementation Program (PRRIP) extension.

Nick Bettas suggested a "waiting period" for project applications allowing staff time to do a better job in reviewing and evaluating projects.

12. Future Meetings Schedule

The next meeting is a joint meeting with SWC in Cheyenne, WY on June 8-9, 2017.

The meeting adjourned at 11:02 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Clinton Glick", written in a cursive style.

Clinton Glick, Secretary