Wyoming Water Development Commission/Select Water Committee
Meeting Minutes
Capitol Extension, Rooms W53/54 200 W. 24th St., Cheyenne, WY
August 14, 2020

**Due to COVID-19, the meeting was held by teleconference with the option to attend in person.

1. The meeting was called to order by Chairman Lancaster at 8:33 a.m.

2. Roll Call – Recognition of Members present to establish a quorum

Commission attendance:	Select Water attendance:
Kellen Lancaster, Chairman	Sen. Larry Hicks, Chairman, via Zoom
Clinton Glick, Vice Chairman	Sen. Wyatt Agar, Excused
Ron Kailey, Jr., Secretary	Sen. Liisa Anselmi-Dalton, via Zoom
Gerry Geis, via phone	Sen. Dan Dockstader, via Zoom
Mark Kot, via Zoom	Sen. Ogden Driskill, via Zoom
Sheridan Little	Sen. Glenn Moniz, via Zoom
Mike Purcell	Rep. Dan Laursen, Vice Chairman, via Zoom
Larry Suchor	Rep. Stan Blake, via Zoom
Rodney Wagner	Rep. John Eklund
Bill Yankee	Rep. Hans Hunt, Excused
	Rep. Jerry Paxton, via Zoom
	Rep. Evan Simpson, via Zoom
	Rep. Jim Roscoe, via Zoom

Advisors in Attendance:
Andrew Kuhlmann, Attorney General's Office
Greg Lanning, State Engineer

3. Audience Introductions

4. Approval of Minutes

- July 1, 2020 – WWDC Meeting Minutes

Larry Suchor made a motion to approve the minutes of the July 1, 2020 WWDC meeting. Rodney Wagner seconded the motion; the motion carried unanimously.

5. Planning Closeout Memo

- River Basin Planning – Water Supply Index, Level I Study

Mabel Jones, Project Manager provided a closeout memo summarizing the project findings and final contract amount.

Bill Yankee moved acceptance of the River Basin Planning – Water Supply Index, Level I Study project report as being complete. Ron Kailey seconded the motion, motion carried.

6. Ground Water Exploration Grant Recommendation & Contract

- Town of Jackson

Kevin Boyce, Project Manager provided a brief summary regarding the Ground Water Exploration Grant application and recommendation for the Town of Jackson. WWDO recommends a 75% Grant with a proposed budget of $101,250.

Sheridan Little made a motion to approve the Groundwater Exploration Grant for the Town of Jackson. Larry Suchor seconded the motion; motion carried. This received SWC approval as well.

7. Construction Project Agreements – Account III

- Alkali Creek Reservoir

Director Gebhart provided information regarding the Alkali Creek Reservoir Project and said the agreement authorizes the design, construction and operation of the Alkali Creek Reservoir.

Larry Suchor made a motion to approve the Alkali Creek Reservoir Project Agreement. Mike Purcell seconded the motion; motion carried. This received SWC approval as well.

8. Contingency Account Request

- Wheatland Irrigation District

Mike Purcell asked the Commission and Select Water Committee for discussion on the possibility of using the Emergency Water Program for the Wheatland Irrigation District Tunnel Dam Project. Discussion ensued.

Mike Purcell made a motion to approve $520,452.79, at 67% grant and 33% loan from the Sponsor's Contingency Fund to the Wheatland Irrigation District, with the caveat that the Wheatland Irrigation District will incur any additional costs not covered by the original budget, with their line of credit. Rodney Wagner seconded the motion; motion carried. Contingency Account Requests do not require SWC approval.

Director Gebhart asked for Commission approval to authorize Ron Kailey and Mike Purcell as signatories for documents approved at this meeting. Rodney Wagner made a motion to approve Ron Kailey and Mike Purcell as signatories. Sheridan Little seconded the motion; motion carried.

Bill Yankee made a motion to approve Amendment Two to the Wheatland Irrigation District Tunnel Dam Rehabilitation Project Agreement to supplement funding with the Sponsor's Contingency Fund. Larry Suchor seconded the motion; motion carried. This received SWC approval as well.

9. Operating Criteria

- Small Water Projects Program
- Traditional Program: Irrigation and Water System Survey Requirements

Rodney Wagner made a motion to preliminarily approve amended operating criteria for the Small Water Projects Program to change the application date from January 1 to November 15; and in cases of limited funding for this program, the WWDC will prioritize the applications according to project priority. These changes would go into effect in 2021. Motion was seconded by Sheridan Little; motion carried. This received SWC approval as well.

Sheridan Little made a motion to approve amended operating criteria for the Traditional Program making it mandatory that applicants complete a current year "Wyoming Water Development Office Irrigation District/Canal Company Survey" or "Wyoming Water Development Office Public Water System Survey" for Agricultural Water Projects, Municipal and Joint Powers Board Water Systems and Rural Domestic Water System applications as provided by the Office. Also, concerning Review Requirements for a Level III application, feasibility studies completed outside the Program must be submitted before June I to complete a review process and determination that the study meets the above requirements prior to the Level III application deadline. The motion was seconded by Rodney Wagner; motion carried. This received SWC approval as well.

Both sets of criteria will now go out for a 45-day public comment period before coming back to the Commission for final approval at the November WWDC meeting.

10. Gillette Madison Loan

This item was discussed at length during the August 13, 2020 workshop but was presented for information only. No Commission action required.

11. Workshop Action Items

Sheridan Little made a motion to approve Director Gebhart's recommendations for the Reservoir Operations and Maintenance (O&M) Accounts, seconded by Rodney Wagner; motion carried.

12. Discussion/Public Comment

There was no further discussion at this time.

13. Future Meetings Schedule

- WWDC – October 7-9, 2020 – Consultant Selection Interviews and Meeting
- WWDC/SWC – November 4-6, 2020 – Joint Workshop & Meeting (Funding Recommendations) – WY Oil & Gas Commission, Casper, WY (tentative)

Clinton Glick made a motion to adjourn the meeting at 11:11 a.m. Bill Yankee seconded the motion; motion carried.

Respectfully submitted,

Ronald E. Kailey, Jr., Secretary