



WYOMING WATER DEVELOPMENT COMMISSION
WWDO Regular Meeting: Large Conference Room
Water Development Office, 6920 Yellowtail Road, Cheyenne, WY
March 16, 2022

Meeting Minutes

1. Chairman Clinton W. Glick called the meeting to order at 8:30 a.m.
2. The pledge of allegiance was recited.
3. **Recognition of Members Present to Establish Quorum** – Secretary Ron Kailey, Jr.

Commission Attendance:

Clinton W. Glick, Chairman
Bill Yankee, Vice-Chairman
Ron Kailey, Jr., Secretary
Liisa Anselmi-Dalton
Robert Choma
Leonard A. “Lee” Craig
Mark Kot
John Lawson
Sheridan Little – Virtual
Larry Suchor – Virtual

Advisor Attendance:

Darren Cook, Attorney General’s Office

4. **Election of Officers**

A motion was made by Commissioner Robert Choma to nominate Commissioner Mark Kot as Chairman; seconded by Commissioner Liisa Anselmi Dalton. Motion carried unanimously. A motion was then made by Commissioner Lee Craig to nominate Commissioner Ron Kailey, Jr. as Vice-Chairman; seconded by Commissioner Liisa Anselmi-Dalton. Motion carried unanimously. A final motion was made by Commissioner Bill Yankee to nominate Commissioner Liisa Anselmi-Dalton as Secretary; seconded by Commissioner Ron Kailey, Jr. Motion carried unanimously. All elections were effective immediately.

5. Approval of Minutes

- January 25, 2022 Workshop Minutes: Chairman Mark Kot moved to approve. Commissioner Bill Yankee seconded; Motion carried unanimously.
- January 26, 2022 Meeting Minutes: Vice-Chairman Ron Kailey, Jr. moved to approve. Commissioner Robert Choma seconded; Motion carried unanimously.

6. 2022 Level I and II Planning Project Contracts

Level I Projects – New Development

- Clarks Fork/Upper Shoshone Watershed Study
- Dayton Water Master Plan
- Riverton Regional Water Master Plan

Level II Projects – New Development

- LaGrange Groundwater Supply & Improvements
- Pavillion Groundwater Supply

Level I Projects – Rehabilitation

- West Afton/Nield String Master Plan

Level II Projects – Rehabilitation

- Dowlin Diversion Rehabilitation

Jason Mead, WWDO Interim Director walked through each of the 2022 planning project contracts. A brief discussion ensued. Commissioner Bill Yankee moved to approve all Level I and Level II planning project contracts as presented. Seconded by Secretary Liisa Anselmi-Dalton. Motion carried unanimously.

7. Small Water Project Program – Funding Applications

Program Manager Jodie Pavlica reviewed the Account I and Account II 2022 Small Water Project Program Funding Applications (74 projects) submitted by the Sponsors.

Secretary Liisa Anselmi-Dalton moved to approve the total funding request of \$1,655,200.00 for all 59 Account I Small Water projects, contingent upon Senate File 80 becoming law. Seconded by Commissioner Bill Yankee; Motion carried unanimously.

Vice-Chairman Ron Kailey, Jr. moved to approve the total funding request of \$394,150.00 for all 15 Account II Small Water projects, also contingent upon Senate File 80 becoming law. Seconded by Commissioner Lee Craig; Motion carried unanimously.

Commissioner Yankee noted as to the wide spread nature of the projects statewide and thanked the WWDO staff for all of their efforts.

8. 2022 Construction Project Agreements – Account I

Interim Director Jason Mead explained the Account I, Level III construction project agreements:

- Crystal Bypass Pipeline 2022
- Evanston Transmission Pipeline 2022
- Gillette Regional Extensions Phase VI 2022
- Northwest Rural Water System Improvements 2022

Secretary Liisa Anselmi-Dalton moved approval of \$5,591,150 for Account I construction projects as presented with the caveat that if the projects are eligible for ARPA funding, it shall be used first; also contingent upon Senate File 80 becoming law and upon the Attorney General's approval. Seconded by Vice-Chairman Ron Kailey, Jr.. Motion carried unanimously.

9. 2022 Construction Project Agreements – Account II

Interim Director Jason Mead explained the Account II, Level III construction project agreements:

- Big Horn Canal Adobe Check Structure 2022
- Cottonwood Irrigation District Pipeline Replacement 2022
- Deaver ID Rehabilitation 2022
- Dry Creek Irrigation District Pipeline Replacement 2022
- Goshen ID 29.4 Pipeline Project Phase II 2022
- Goshen ID Tunnel Rehabilitation 2022
- Highland Hanover ID System Improvements 2022
- Lovell Moncur Lateral Phase II Rehabilitation
- Owl Creek Irrigation District System Improvements

Chairman Mark Kot motioned to approve funding for Level III project rehabilitation agreements in the amount of \$17,702,910.00 contingent upon Senate File 80 becoming law and subject to the obtainment of AG approval. Seconded by Commissioner John Lawson. Motion carried unanimously.

10. 2022 Construction Project Amendments

Interim Director Jason Mead explained the Level III construction project amendments:

- GR/RS/SC Raw Water Reservoir
 - i. One-year time extension
- Laramie North Side Tank
 - i. Two-year time extension
- Broken Wheel Ranch Water Supply 2017
 - i. One-year time extension

- Gillette Regional Extensions 2017
 - i. Two-year time extension
- Laramie Valley Diversion Structure 2020
 - i. Added \$700,000 to contract: split funds - 67% grant, 33% loan

Chairman Mark Kot moved to approve amendments for the Level III projects, contingent upon Senate File 80 becoming law and the Attorney General's office contract approval. Seconded by Vice-Chairman Ron Kailey Jr.. Motion carried unanimously.

11. Construction Contingency Funds

Interim Director Jason Mead explained the construction contingency funds:

Eden Valley Irrigation & Drainage District – 2 Projects

Commissioner Bill Yankee moved to accept the Water Development Office's recommendation to allow the Eden Valley Irrigation and Drainage District to bid the project with the portion of the canal's bid as "add alternate" to allow the main portion of the project to be completed with the funds appropriated and add additional canal length if funding allows for both the Farson Lateral 2020 and the System Improvements Projects. Seconded by Commissioner Robert Choma. Motion carried unanimously.

Shell Valley Watershed Improvement District – Leavitt Reservoir Expansion Project

Commissioner Lee Craig moved to accept the Water Development Office's recommendation of foregoing additional Account III Sponsor's Contingency funding for the Leavitt Reservoir Expansion project at this time, and to re-evaluate the project, bringing an amendment forward for the Commission's consideration in November. Seconded by Secretary Liisa Anselmi-Dalton. Motion carried unanimously.

12. Future Meetings Schedule

Conversation of future meetings ensued regarding the May Commission Meeting and Workshop; the summer tour in Afton and lodging arrangements were also discussed. The tour is confirmed to take place in conjunction with the August 17-19 Commission Meeting and Workshop.

13. Discussion

An office-specific informational meeting to discuss accounts and other office procedures ("Water Development 101") was offered by Interim Director Jason Mead. This discussion will be held in lieu of the Commission Workshop in May.

Clinton Glick, Bill Yankee, and Ron Kailey, Jr. were thanked by the Commission for the time served in their roles. Newly-elected Chairman Mark Kot, Vice-Chairman Ron Kailey, Jr., and Secretary Liisa Anselmi-Dalton were congratulated on their elections.

14. Adjournment

Vice-Chairman Ron Kailey, Jr. made a motion to adjourn the meeting at 9:45a.m. Secretary Liisa Anselmi-Dalton seconded the motion. Motion carried unanimously.

Respectfully submitted,

Liisa Anselmi-Dalton, Secretary