WYOMING WATER DEVELOPMENT COMMISSION

WWDC MEETING:
Wyoming Water Development Office
6920 Yellowtail Road | Cheyenne, WY
Thursday, September 25, 2025

Meeting Minutes

1. Chairman Lee Craig called the meeting to order at 8:30 a.m.

2. The pledge of allegiance was recited.

3. Recognition of Members Present to Establish Quorum – Secretary Dennis Pince

Commission Attendance:
Leonard "Lee" Craig, Chairman
Robert "Bob" Choma, Vice-Chairman
Dennis Pince, Secretary
Liisa Anselmi-Dalton
Clinton Glick
Todd Hoese - Excused
Ron Kailey, Jr
Mark Kot
John Lawson
Ronald Vore

Advisor Attendance:
Patrick Kent, Attorney General's Office

4. Approval Of Minutes
   - August 5th, 2025: WWDC Workshop Minutes
   - August 7th, 2025: WWDC/SWC Joint Meetings Minutes

   A motion was made by Commissioner Liisa Anselmi-Dalton to approve the minutes for the August 5th workshop and the August 7th meeting. Commissioner Clinton Glick seconded the motion; motion carried unanimously.

5. 2026 Planning Projects Consultant Selection Approval

   Level I Projects – New Development:

   Grover Water Master Plan

   The Selection Committee for the Grover Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

   1. Forsgren Associates

   Commissioner Bob Choma moved the Director be instructed to begin contract negotiations with Forsgren Associates for consulting services on the Grover Water Master Plan Level I Project with a recommended appropriation of $165,000.

Commissioner Dennis Pince seconded the motion; motion carried unanimously.

Kemmerer-Diamondville Water Master Plan
The Selection Committee for the Kemmerer-Diamondville Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. Sunrise Engineering
2. Jorgensen Associates
3. Forsgren Associates

Commissioner Liisa Anselmi-Dalton moved the Director be instructed to begin contract negotiations with Sunrise Engineering for consulting services on the Kemmerer-Diamondville Water Master Plan Level I Project with a recommended appropriation of $292,000.

Further, the Selection Committee offers the following suggestions to the Director during contract negotiations:

1. Include a focused leak detection task at a cost not to exceed $28,000 as part of the total project budget.

Seconded by Commissioner Ron Kailey Jr.; motion carried unanimously.

Laramie Water Master Plan
The Selection Committee for the Laramie Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. DOWL
2. WWC Engineering

Commissioner Dennis Pince moved the Director be instructed to begin contract negotiations with DOWL for consulting services on the Laramie Water Master Plan Level I Project with a recommended appropriation of $276,000.

Seconded by Commissioner Liisa Anselmi-Dalton; motion carried unanimously.

Medicine Bow Water Master Plan
The Selection Committee for the Medicine Bow Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. Sunrise Engineering
2. KL&A Inc.
3. Trihydro

Commissioner John Lawson moved the Director be instructed to begin contract negotiations with Sunrise Engineering for consulting services on the Medicine Bow Water Master Plan Level I Project with a recommended appropriation of $174,000.

Seconded by Commissioner Clinton Glick; motion carried unanimously.

Pine Bluffs Water Master Plan
The Selection Committee for the Pine Bluffs Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. HDR
2. Inberg-Miller Engineers

Commissioner Ron Vore moved the Director be instructed to begin contract negotiations with HDR for consulting services on the Pine Bluffs Water Master Plan Level I Project with a recommended appropriation of $169,000.

Seconded by Commissioner Liisa Anselmi-Dalton; motion carried unanimously.

Superior Water Master Plan
The Selection Committee for the Superior Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. Forsgren Associates
2. Sunrise Engineering

Commissioner Ron Kailey, Jr. moved the Director be instructed to begin contract negotiations with Forsgren Associates for consulting services on the Superior Water Master Plan Level I Project with a recommended appropriation of $259,000.

Further, the Selection Committee offers the following suggestions to the Director during contract negotiations:

1. Accept Scope Alternate #1 to include well video logs if necessary, at a cost of $71,300.

Seconded by Commissioner Bob Choma; motion carried unanimously.

A brief discussion ensued from Commissioner Liisa Anselmi-Dalton, ensuring that the order was correct. Director Mead confirmed that the order was correct.

Worland Water Master Plan
The Selection Committee for the Worland Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. WWC Engineering
2. DOWL
3. AVI, PC

Commissioner Clinton Glick moved the Director be instructed to begin contract negotiations with WWC Engineering for consulting services on the Worland Water Master Plan Level I Project with a recommended appropriation of $263,000.

Further, the Selection Committee offers the following suggestions to the Director during contract negotiations:

1. Accept Scope Alternate #1: Reduced aquifer performance testing – Task 6 – resulting in $150,000 savings to total project cost.

Seconded by Commissioner Dennis Pince; motion carried unanimously.

Yoder Water Master Plan
The Selection Committee for the Yoder Water Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. Y2 Consultants
2. AVI, PC
3. Inberg-Miller Engineers

Commissioner Ron Kailey, Jr. moved the Director be instructed to begin contract negotiations with Y2 Consultants for consulting services on the Yoder Water Master Plan Level I Project with a recommended appropriation of $214,000.

Commissioner Liisa Anselmi-Dalton seconded the motion; motion carried unanimously.

Level II Projects – New Development:

Bedford and Turnerville Regional Supply
The Selection Committee for the Bedford and Turnerville Regional Supply, Level II Project ranks the consulting firms interviewed in the following order:

1. Sunrise Engineering
2. Forsgren Associates
3. HDR

Commissioner Bob Choma moved the Director be instructed to begin contract negotiations with Sunrise Engineering for consulting services on the Bedford and Turnerville Regional Supply, Level II Project with a recommended appropriation of $327,000.

Seconded by Commissioner Dennis Pince; motion carried unanimously.

Level I Projects – Rehabilitation:

Shoshone Irrigation District Master Plan
The Selection Committee for the Shoshone Irrigation District Master Plan Level I Project ranks the consulting firms interviewed in the following order:

1. JUB Engineers
2. Stahly Engineering

Commissioner Liisa Anselmi-Dalton moved the Director be instructed to begin contract negotiations with JUB Engineers for consulting services on the Shoshone Irrigation District Master Plan Level I Project with a recommended appropriation of $470,000.

Further, the Selection Committee offers the following suggestions to the Director during contract negotiations:

1. Negotiate cost reduction to Task 3 so that the total project cost does not exceed $470,000.

Commissioner Bob Choma seconded the motion; motion carried with an opposed vote from Commissioner Ron Kailey Jr.

Level II Projects – Rehabilitation:

Casper Alcova Irrigation District Lateral Rehabilitation
The Selection Committee for the Casper Alcova Irrigation District Lateral Rehabilitation Level II Project ranks the consulting firms interviewed in the following order:

1. WWC Engineering
2. Western Heritage Consulting and Engineering
3. JUB Engineers

Commissioner Clinton Glick moved the Director be instructed to begin contract negotiations with WWC Engineering for consulting services on the Casper Alcova Irrigation District Lateral Rehabilitation Level II Project with a recommended appropriation of $308,000.

Further, the Selection Committee offers the following suggestions to the Director during contract negotiations:

1. Accept scope alternate #1 to use drone based aerial imagery to supplement field observations along laterals at a cost of $15,000.
2. Accept scope alternate #2 to develop a standardized Turnout Structure Design and Rehabilitation Guide to serve as a practical reference during future design, repair and replacement activities at a cost of $10,000.

Seconded By Commissioner John Lawson; motion carried unanimously.

Wheatland Source and Transmission Evaluation

The Selection Committee for the Wheatland Source and Transmission, Level II Project ranks the consulting firms interviewed in the following order:

1. Civil Engineering Professionals, Inc.
2. Engineering Associates

Commissioner Ron Kailey Jr. moved the Director be instructed to begin contract negotiations with Civil Engineering Professionals, Inc. for consulting services on the Wheatland Source and Transmission Level II Project with a recommended appropriation of $220,000.

Seconded by Commissioner Clinton Glick; motion carried unanimously.

Other:

Upper Green River Basin Instream Flows (2025)

The Selection Committee for the Upper Green River Basin Instream Flows (2025) Project ranks the consulting firms interviewed in the following order:

1. Follum Hydrologic Solutions, LLC

Commissioner Ron Vore moved the Director be instructed to begin contract negotiations with Follum Hydrologic Solutions, LLC for consulting services on the Upper Green River Basin Instream Flows (2025) Project with a recommended appropriation of $89,000.

Seconded by Commissioner Clinton Glick; motion carried unanimously.

6. Planning Closeout Memos

Bairoil Water Master Plan, Level I Study

Project Manager Keith Clarey presented the closeout memo for the Bairoil Water Master Plan, Level I Study.

A motion was made by Commissioner Clinton Glick to move acceptance of the Bairoil Water Master Plan, Level I Study, as being complete and further, the WWDC makes the following findings relative to this project:

1. That the Commission recommend:
    - Proceeding to the next Level of project development upon the submittal of an appropriate funding application by the sponsor.

Seconded by Commissioner Dennis Pince; motion carried unanimously.

GVID Upper Sunshine Outlet Works Rehab, Level II Study

Project Manager Jennifer Russell presented the closeout memo for the Greybull Valley Irrigation District Upper Sunshine Outlet Works Rehab, Level II project.
A brief discussion ensued.

A motion was made by Commissioner Clinton Click to move acceptance of the GVID Upper Sunshine Outlet Works Rehab, Level II Study project report as being complete and further, the WWDC makes the following findings relative to this project:

1. That the Commission recommend:
   - Proceeding to Level III of project development upon the submittal of an appropriate funding application by the sponsor.

2. Based on the findings in the final report, the project is determined to be in the public interest.

3. The project functions and services cannot realistically be provided by any person, association or corporation engaged in private enterprise.

Seconded by Commissioner Bob Choma; motion carried unanimously.

Hudson Water Master Plan, Level I Study

Project Manager George Moser Presented the Hudson Water Master Plan closeout memo.

Commissioner Clinton Glick moved acceptance of the Hudson Water Master Plan, Level I project report as being complete and further, the WWDC makes the following findings relative to this project:

1. That the Commission recommend proceeding to the next Level of project development upon the submittal of an appropriate funding application by the sponsor.

Seconded by Commissioner Bob Choma; motion carried unanimously.

Lakeview Irrigation District Rehabilitation, Level II Study

Project Manager Cheyenne Love presented the Lakeview Irrigation District Rehabilitation Level II closeout memo.

Commissioner Clinton Glick made a motion to move acceptance of the Lakeview Irrigation District Rehabilitation, Level II Study project report as being complete and further, the WWDC makes the following findings relative to this project:

1. That the Commission recommend:
   - Proceeding to Level III of project development upon the submittal of an appropriate funding application by the sponsor.
2. Based on the findings in the final report, the project is determined to be in the public interest.
3. The project functions and services cannot realistically be provided by any person, association, or corporation engaged in private enterprise.

Motion seconded by Commissioner Liisa Anselmi-Dalton; motion carried unanimously.

Midvale Irrigation District Master Plan, Level I Study
Project Manager Cheyenne Love presented the Midvale Irrigation District Master Plan closeout memo.

A brief discussion ensued.

Commissioner Clinton Glick moved acceptance of the Midvale Irrigation District Master Plan, Level I Study project report as being complete and further, the WWDC makes the following findings relative to this project.

1. That the Commission recommend:
    - Proceeding to the next Level of project development upon the submittal of an appropriate funding application by the sponsor.

Seconded by Commissioner Dennis Pince; motion carried unanimously.

Sinclair Water Master Plan, Level I Study
Project Manager Cheyenne Love presented the Sinclair Water Master Plan closeout memo.

Commissioner Bob Choma made a motion to move acceptance of the Sinclair Water Master Plan, Level I Study project report as being complete and further, the WWDC makes the following findings relative to this project:

1. That the Commission recommend:
    - Terminating further consideration of the proposed project.

Seconded by Commissioner John Lawson; motion carried unanimously.

7. Planning Contract Amendments

Clear Creek Storage Study, Level II, Phase II, Amendment Nine
Director Mead presented Amendment Nine to the Clear Creek Storage Study, Level II, Phase II project. This contract amendment extends the contract expiration date with Stantec Consulting Services Inc. from December 31, 2025 to June 30, 2026.

Commissioner Liisa Anselmi- Dalton made a motion to approve amendment number nine to Clear Creek Storage Study, Level II, Phase II contract to extend the contract expiration date with Stantec Consulting from December 31st 2025 through June 30, 2026.

Motion seconded by Commissioner Ron Kailey Jr.; motion carried unanimously.

CWRWS Well Field, Level II Study, Amendment One
Project Manager George Moser presented Amendment One for the CWRWS Well Field, Level II Study. The amendment is time only, extending to June 30th, 2027.

Commissioner Ron Kailey Jr. made a motion to approve the First Amendment to the Central Wyoming Regional Water System Well Field, Level II Study, to extend the contract to June 30th, 2027.

Seconded by Commissioner Liisa Anselmi-Dalton; motion carried unanimously.

Green River/Little Snake River Basins Conveyance Loss, Level I Study, Amendment One
Project Manager Chace Tavelli presented Amendment One to the Green River/Little Snake River Basins Conveyance Loss, Level I Study. The purpose of the Amendment is to extend the current contract expiration date with Stantec Consulting Services Inc. from December 31, 2025 to December 31, 2026.

Commissioner Mark Kot made a motion to approve the first Amendment to the Green River Little Snake River Basins Conveyance Loss, Level One Study extending the contract for one year.

Seconded by Commissioner Clinton Glick; motion carried unanimously.

8. Groundwater Exploration Grant Contract Amendment
Project Manager George Moser presented Contract Amendment Two for the Happy Valley Groundwater Exploration Grant. The purpose of the Amendment is to extend the current contract expiration date from October 31, 2025, to October 31, 2026.

A brief discussion ensued.

Commissioner Clinton Glick made a motion to approve the Second Amendment to the Happy Valley Water and Improvement District Groundwater Exploration Grant Contract.

Seconded by Commissioner Bob Choma; motion carried unanimously.

9. Construction Closeout Memos
    - Lander Storage Tanks and Pump Station 2019
    - Northwest Rural Water System Improvements 2022
    - Riverton Valley Irrigation District Rehabilitation 2018
    - Wind River Inter-Tribal Council Rehabilitation 2019

Bill Brewer, Deputy Director of Construction, provided information regarding the four Construction Project Closeout Memos.

10. Discussion
A general conversation ensued regarding the limited Water Development Program funding available and the increasing numbers and costs of municipal and irrigation project requests anticipated in the future. Director Mead encouraged the Commission to contemplate this in anticipation of continued interim topics discussions at the November meeting, with the Select Water Committee.

11. Future Meetings Schedule

- November 4-6, 2025 WWDC/SWC Joint Meeting (Preliminary Funding Recs prior to Wyo Legislature) (Casper)

Commissioner Ron Kailey Jr. motioned to adjourn the meeting of the Water Development Commission. Commissioner Dennis Pince seconded the motion; motion carried unanimously. Meeting adjourned at 10:35 a.m.

Respectfully submitted,

Dennis Pince, Secretary