



WYOMING WATER DEVELOPMENT OFFICE

6920 Yellowtail Road
Cheyenne, WY 82002

Phone: (307) 777-7626
wwdc.state.wy.us

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May 2020

Professional Services No. 0852

The State of Wyoming, Water Development Commission (WWDC), is seeking professional services to perform water resources studies in accordance with W.S. 9-2-1030 and W.S. 9-2-1031. The projects for which the services are sought are listed by study level. The WWDC, at its sole discretion, may request the selected consultant to provide additional services for Level I or Level II studies. *****Please see information regarding resident firm certification below*****

LEVEL I STUDIES (W.S. 41-2-114) – NEW DEVELOPMENT

Hoback River Watershed Study: Contact: Mabel Jones.

Lander Water Master Plan: Contact: Mabel Jones.

Nordic Ranches Water Master Plan: Contact: Kevin Boyce.

Upton Water Master Plan: Contact: Kevin Boyce.

Wheatland Water Master Plan: Contact: Mike Robertson.

LEVEL II STUDIES (W.S. 41-2-114) – NEW DEVELOPMENT

Big Horn Regional Transmission: Contact: Kevin Boyce.

Byron Rural Water Supply: Contact: Chace Tavelli.

Gillette Water System Improvements: Contact: Chace Tavelli.

Little Snake River Valley Water Supply, Phase II: Contact: Chace Tavelli.

LEVEL I STUDIES (W.S. 41-2-114) – REHABILITATION

Highland Irrigation District Master Plan: Contact: Julie Gondzar.

LEVEL II STUDIES (W.S. 41-2-114) – REHABILITATION

Lander Ditches Rehabilitation: Contact: Mabel Jones.

INSTREAM FLOW HYDROLOGIC STUDIES (W.S. 41-3-1004)

Rock Creek & Trail Ridge Creek Instream Flows (2020): Contact: Chace Tavelli.

REQUIRED SUBMITTALS AND SUPPLEMENTAL INFORMATION:

Prospective consultants and sub-consultants wishing to be considered for any of the listed projects shall submit **Statements of Qualification (SOQ)** – 254 forms, **Statements of Interest (SOI)** – 255 forms, and **Wyoming Resident Firm Certification** forms (if applicable) to the Water Development Commission.

Firms offering “professional services” and claiming “resident firm” status as defined by W.S. 9-2-1028 shall submit for each project of interest a Wyoming Resident Firm Certification form. The form certifies a physical office resides within the State of Wyoming staffed by qualified individuals with professional and technical expertise who will perform at least 50% of the contract costs for the professional services within the State of Wyoming, if the consultant is contracted to complete the project.

*****You may choose to submit your 254/255/Resident Firm Certification electronically, instead of a hard copy, in a COMBINED pdf format to julie.gondzar@wyo.gov. If you choose to submit electronically PLEASE submit a complete package for EACH project, including 254s for prime and sub-consultants as well as your 255 and Resident Firm Certification (if applicable) in a single combined PDF. Please send a separate email for each project you’re submitting materials for along with contact information including email, phone number and primary office location doing the work.*****

If you choose to submit via mail, please provide two (2) copies each of your 254, 255, and Resident Firm Certification form (if applicable) as well as any 254s of sub-consultants. Please submit separate documents on each project for which you would like to be considered.

An email address MUST be provided for distribution of RFP’s and correspondence, see box #4 on form 254. Firms offering professional engineering services must provide their Board issued Wyoming license number.

Copies of forms 254 and 255, along with the Wyoming Resident Firm Certification form may be accessed on the WWDC website at:

http://wwdc.state.wy.us/consultants/consultant_selection.html

Consultants will be selected by the WWDC to prepare proposals, as per W.S. 9-2-1030, and W.S. 9-2-1031 using information contained in the SOQ of the prime consultant and any sub-consultants, the SOI of the prime consultant, and the Wyoming Resident Firm Certification form (if applicable). Additional information about the consultant short listing process may be found on the WWDC website.

The WWDC will be seeking authorization for these projects from the 2021 Legislature. If authorization is not granted, the selection/contracting process will be discontinued.

The SOQ, SOI, and Wyoming Resident Firm Certification (if applicable), **via email or mail**, must be received by the WWDC no later than **2:00 p.m. on June 23, 2020**. This notice may be accessed on the WWDC website at <http://wwdc.state.wy.us>

Submit SOQ's, SOI's and Certification forms to:

Julie Gondzar

Wyoming Water Development Office

6920 Yellowtail Road

Cheyenne, WY 82002

Telephone: 307-777-7626

julie.gondzar@wyo.gov