WYOMING RESIDENT FIRM CERTIFICATION FOR LEVEL I AND II PLANNING PROJECTS WYOMING WATER DEVELOPMENT OFFICE PLANNING DIVISION

The Wyoming Water Development Office follows the Professional Architectural, Engineering, and Land Surveying Services Procurement Act when selecting consultants for Level I and II planning projects. Specifically, qualification, and selection are based upon Wyoming Statutes § 9-23-104 Qualification Procedures; and § 9-23-105 Selection Procedures. This includes provisions related to "resident firms" as defined by Wyoming Statutes § 9-23-102.

Firms offering "professional services" and claiming "resident firm" status must meet the qualifications in Wyoming Statutes § 9-23-102 and **must complete and submit a separate** Wyoming Resident Firm Certification form **for each project**. Those firms also must be legally registered and in good standing with the Wyoming Secretary of State's Office.

WYOMING RESIDENT FIRM CERTIFICATION FORM

Firm Name: _____

Project: _____ Level: _____

A F F I D A V I T

This is to certify that _____ (firm name):

1) is legally registered and in good standing with the Wyoming Secretary of State's Office;

2) possesses a physical office residing within the State of Wyoming staffed by qualified individuals with professional and technical expertise who are employed in the state; and

3) if the firm is selected for the project, it will ensure that the applicable percentage* of the contract costs for professional services, as set forth in Wyoming Statute § 9-23-102(a)(vi)(B), shall be performed by individuals or consultants who are employed in the State of Wyoming, who will perform their labor or professional services provided under the contract within the boundaries of the State of Wyoming, and who shall possess the professional and technical qualifications necessary to perform the work required by the contract.

_____
Authorized Official

_____
Title

_____
Date

* For any projects with negotiated fees for professional services in an amount equal to one million five hundred thousand dollars ($1,500,000.00) or less - fifty percent (50%) of the professional services provided under the firm's contract.